



Partnership Gwinnett Public Funding Entity (PFE)

Meeting Minutes

December 13, 2021

10:30 A.M.

Meeting Location: Cisco Conference Room

Gwinnett Chamber, 6500 Sugarloaf Parkway, Duluth, GA 30097

Present:

Voting Board Members:

Chairman - Jimmy Burnette, Gwinnett Municipal Association

President - Joe Allen, Executive Director, Gwinnett Place CID

Treasurer & Secretary - Lisa Anders, Executive Director, Explore Gwinnett

Joe Heffron, CFO, Gwinnett County Public Schools

Nicole Love Hendrickson, Gwinnett County Commission Chair

Glenn Stephens, Gwinnett County Administrator

Not Present:

Voting Board Members:

Susan Canon, Planning & Development Director, Gwinnett County

Present:

Non-Voting Board Members:

Mike Levengood, Partnership Gwinnett Chairman

Nick Masino, President & CEO, Gwinnett Chamber of Commerce

Andrew Carnes, Vice President, Economic Development, Partnership Gwinnett

Also Present:

Dick Carothers, Attorney, Carothers & Mitchell, LLC, PFE Attorney

Patricia Sledge, Finance Director, Partnership Gwinnett

Paul Sansone, Fractional CFO, Gwinnett Chamber

Adam Forrand, Vice President, Education, Talent & Leadership Development, Partnership Gwinnett

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1. **Call to Order – Chairman Jimmy Burnette**
 2. **Approval of Meeting Minutes of 4/26/2021 – Chairman Jimmy Burnette - Action Required**
Motion by Joe Allen to approve and seconded by Joe Heffron and so carried with no discussion 6-0.
 3. **2022 Officers- Chairman Jimmy Burnette – Action Required**
Motion by Joe Allen to approve and seconded by Lisa Anders and with no discussion 6-0.
 4. **Staff Update – Andrew Carnes**
 5. **Financial Update – Paul Sansone & Patricia Sledge**
 6. **2022 Budget – Andrew Carnes & Patricia Sledge – Action Required**
Motion by Joe Allen to approve and seconded by Lisa Anders and so carried with no discussion 6-0.



7. **2022 Partnership Gwinnett PFE Professional Consulting Services Agreement between PFE and the Gwinnett Convention and Visitors Bureau dba Explore Gwinnett - Action Required**
Motion by Joe Allen to approve and seconded by Nicole Hendrickson and so carried with no discussion 6-0.
8. **2022 Partnership Gwinnett PFE Professional Consulting Services Agreement between PFE and the GPCID- Action Required**
Motion by Joe Allen to approve and seconded by Nicole Hendrickson and so carried with no discussion 6-0.
9. **2022 Partnership Gwinnett PFE Professional Consulting Services Agreement between PFE and the Gwinnett Chamber - Action Required**
Motion by Lisa Anders to approve and seconded by Joe Allen and so carried with no discussion 6-0.
10. **2022 Partnership Gwinnett PFE Professional Consulting Services Agreement between PFE and Gwinnett County - Action Required**
Motion by Joe Allen to approve and seconded by Glenn Stephens and so carried with no discussion 6-0.
11. **Next Meeting – Andrew Carnes | Action Item: Choose Date & Time**
12. **Adjournment – Chairman Jimmy Burnette**